

# Personal Information Collection Statement

## A. Purpose of Collection

1. The Hong Kong Arts Development Council (HKADC) is entrusted by the Culture, Sports and Tourism Bureau (CSTB) of the Government of the HKSAR to conduct the 2025 Nomination of Representatives of Arts Interests for the HKADC. Personal data collected by means of the application forms attached to this Guideline will be used by the CSTB and the HKADC for purposes related to the 2025 nomination of representatives of arts interests for the HKADC.
2. Any personal data provided will be handled in accordance with the Personal Data (Privacy) Ordinance (Cap. 486).
3. The provision of personal data and other related information by means of the application forms attached to this Guideline is voluntary. However, if applicants do not provide adequate and accurate data, the HKADC may not be able to process their applications for participation in the Nomination Exercise.

## B. Transfer of Information

4. Where necessary, the information provided by the applicants may also be provided to other authorised departments/organisations/persons for the purposes as stated in Item (A)(1) above.

## C. Access to / Correction of Personal Data

5. Data subjects have a right to request access to and correction of their personal data provided in their application forms in accordance with the Personal Data (Privacy) Ordinance (Cap. 486).
6. HKADC will retain the personal data and other information collected during the Nomination Exercise. After the Nomination Exercise, all such data and information will be transferred to CSTB. Requests for making access to and/or correction of personal data in the application forms should be addressed to:

The Hong Kong Arts Development Council  
Senior Officer  
Hong Kong Arts Development Council  
5/F, Landmark South, 39 Yip Kan Street, Wong Chuk Hang

Enquiry Email: [hkadc@hkadc.org.hk](mailto:hkadc@hkadc.org.hk)  
Tel. No.: 2827 8786  
Opening hours: Monday to Friday, 9am to 1pm, 2pm to 6pm  
Closed on Saturdays, Sundays and public holidays